



Name of Collection \_\_\_\_\_

Owner of Collection \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

In the unlikely event we cannot contact you, who is an alternate contact (family member, trusted friend, attorney, or business administrator)?

Alternate Contact \_\_\_\_\_

Relationship \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Is this person aware they are your alternate contact? \_\_\_\_\_

Would you like this person included in client-X Gallery communications? \_\_\_\_\_

Who is authorized by you to have particular access to collections and collection items stored with X Gallery?

Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

View & Handle Items  Remove Items from X Gallery  Digital Portal Login

CLIENT CONTACT AND ACCESS FORM

Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

View & Handle Items     Remove Items from X Gallery     Digital Portal Login

Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

View & Handle Items     Remove Items from X Gallery     Digital Portal Login

Name \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

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